

SCHEDULE April 25, 2023

Patent Bootcamp Schedule

Start	End	Duration	Topic	Description	Presenters
9:00 AM	9:15 AM	0:15	Welcome, Introductions and Overview	Welcome and Brief Introduction before the start of the course	Robert Hodge
9:15 AM	10:00 AM	0:45	Patent Basics Presentation	Presentation discussing Intellectual Property, types of patent applications and filing status (small vs. micro entity)	Robert Hodge
10:00 AM	10:15 AM	0:15	Break		
10:15 AM	12:00 PM	1:45	Search Training	Presentation on Planning a Prior Art Search utilizing Keywords and Classification, utilizing Patents Public Search (PPUBS)	Robert Hodge
12:00 PM	1:00 PM	1:00	Lunch/Videos/Q&A	Working lunch with Patent Videos and Q&A	
1:00 PM	2:00 PM	1:00	Presentation on Claim Writing	Presentation focusing on understanding the scope of the claim, formality requirements, indefiniteness, written description and enablement requirements	Robert Hodge
2:00 PM	2:15 PM	0:15	Break		

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2:15 PM	3:00 PM	0:45	Presentation on Forms & Requirements for Filing	Presentation focusing on the proper forms for Provisional, Design and Non-Provisional Applications including an overview of the cover sheet, micro entity status, internet authorization and the transmittal form (not electronically filed)	Robert Hodge
3:00 PM	3:30PM	0:30	Application Data Sheet	Presentation going over the details of the Application Data Sheet	Robert Hodge
3:30PM	3:45PM	0:15	Break		
3:45PM	4:45PM	1:00	Presentation on Patent Center and DOCX	Presentation and Demonstration going over Patent Center and how to use DOCX files	Robert Hodge
4:45PM	5:00PM	0:15	Q & A	Questions & Answers and Finding Help Information	Robert Hodge/ USPTO Representatives