

Please collect the following information before starting the application process:

Business Information:

- Name of Business
- DBA (if applicable)
- Year established
- Contact person and their title
- Business Physical Address (City, State, Zip code, Parish)
- Business Mailing Address... if different than above (City, State, Zip Code, Parish)
- Business Phone Number & Business Fax Number
- Business Email
- Products or Services that the Business sells or provides
- NAICS code
- One of the following:
 - Federal Tax ID Number
 - Social Security Number (sole proprietor only)
 - State Tax ID Number
- Business Structure
- Business Operations
- Number of Employees (including yourself)
- Current Total Business Assets
- Current Total Business Net Worth (Assets Minus Liabilities)
- Annual Gross Revenue for the past 3 years (each individual year)

Business Owner Information:

- Name of Owner
- Home Address (City, State, Zip Code, Parish)
- Percentage of Business Ownership
- Additional Owner(s) Information (same as above)

Small and Emerging Business Development:

- What is your Business' Net Profit (Loss)?
- Owner #1:
 - What is Owner #1 Percentage of Ownership?
 - Calculate your Personal Net Worth (Only needed for SEBD Program)
 - Enter your info into the text boxes and Personal Net Worth will automatically calculate
 - Click submit to enter information into your application
 - Assets (do not include retirement assets, personal residence and/or business assets)
 - Cash on Hand & in banks
 - Savings Accounts
 - Stocks and Bonds
 - Real Estate (other than personal residence)
 - Automobile (present value)
 - Other Assets
 - Liabilities (do not include the mortgage of your personal residence)
 - Notes payable (banks and others)
 - Installment Account (auto)
 - Credit Cards
 - Real Estate Mortgage (other than personal residence)
 - Please provide ownership information for at least 51% or more ownership of the company
 - If 5 people own 20% each, we will need 3 owner's information
 - If 2 people own 50% each, we will need both owner's information
 - If only 1 owner, we will need only their information